

Enriching the Lives of the Pioneer Elementary School Family
Board Meeting Minutes – October 25, 2011

Welcome and Introductions: The meeting was called to order at 6:07 p.m. Those in attendance were Joe Ingoglia, Susan Champagne, Kandra Barrett, Heather Christenson, Randy Gunderson, Jennifer Meyer, Mary Meteyer, David Cordero, Denise LaFlamme, Kristen Soderberg, Matt Frank, Cassie Welliver, Paula Reeves, Michelle Penrod, Kristen Jaudon, Jim Wark, Carrie Cortes-Monroy, Emily Calhoun Petrie, Amy Riggs, Cassie Wellner, Randy Weeks (arrived at 6:17 pm).

President's Report: Joe Ingoglia welcomed everyone. Quorum was established.

Secretary's Report: Kandra Barrett moved to approve the September 27, 2011 Board meeting minutes as written and posted. Seconded. Approved by voice vote. Heather Christenson discussed whether e-mails and communication should go to only PTA members or all members of the Pioneer community. Joe Ingoglia noted that all community members can join the Pioneer PTA – you don't have to be a Pioneer parent. After some discussion, it was decided that e-mails and communication should go to all members of the Pioneer community.

Treasurer's Report: Randy Gunderson discussed the financial report. He indicated that as of the end of last month, there was just shy of \$31,000 in the bank. On the income side, Randy stated that we budgeted \$42,000 for the year. He indicated that we have earned approx. \$4,000 so far this year, mostly from membership dues. He said that we budgeted \$4,500 for membership dues and so far, we have \$3,400. On the expense side, Randy indicated that we have spent \$4,100 year-to-date. The teacher start-up was the biggest line item. Year to date, we are at approx. 10% of our income and 15% of our expenses. Randy Gunderson discussed the annual insurance renewal. He indicated that we have a general liability policy and an officer liability policy. Randy Gunderson recommended that we renew the current insurance policy as is and no add any additional endorsements. Michelle Penrod moved to renew the insurance policy as is. No discussion. Approved by voice vote. Randy Gunderson announced that Mrs. McQueen has requested a grant for \$129 for expenses related to the author Rick Riordan's visit to Olympia. Denise LaFlamme moved to approved Mrs. McQueen's grant request. Seconded. David Cordero asked whether we need pre-approval for grant requests. Joe Ingoglia indicated that we do not need pre-approval because we are free to say no as a Board and deny a grant request, but a Budget amendment does need pre-approval. Mrs. McQueen's grant request was approved by voice vote. Carrie Cortes-Monroy mentioned that the PTA has many extra art supplies. Emily Calhoun Petrie asked how teachers access those supplies. Carrie Cortes-Monroy said to contact her or anyone on the arts committee.

Principal's Report: Principal Randy Weeks discussed the first Site Team meeting. Randy Weeks indicated that he was trying to get some more playground bark. Mary Meteyer asked if the PTA can afford to buy the bark. Randy Weeks said that he did not know the cost. Kristen Soderberg suggested that we ask Western Supply to donate some bark but Randy Weeks said that it is very expensive. Joe Ingoglia indicated that he has a lot of information on pricing of bark so Joe Ingoglia and Randy Weeks will discuss. Randy Weeks asked if there was a way to get volunteers to organize a game on occasion at recess so there are organized games. Randy

Weeks indicated that there was an amazing turn out for the Fall Carnival and for Fall Conferences. There was a discussion about communication and the Robocall system, which is a new system that the Olympia School District purchased. Randy Weeks indicated that the PTA can use it if they want to. There was a discussion about whether Randy Weeks needed more Site Team council members and Randy Weeks indicated that they can always use more members.

Watch D.O.G.S.: Matt Frank discussed the "Watch D.O.G.S." program to promote fathers getting involved in the lives of children at school. It is currently at Seven Oaks Elementary in Lacey. Matt Frank indicated that Joe Ingoglia and Matt Frank participated in a teleconference about this program. Matt Frank indicated that there is a \$350 startup cost for this program, which includes a pizza feed and Donuts for Dad. If we want to participate, it needs PTA approval, the Principal's commitment, and staff approval to proceed. Matt Frank said that the first step is to purchase the startup kit, which comes with a video, 12 T-shirts, and a calendar. Matt Frank indicated that they recommend 100 dads are needed to participate in the program. There was a discussion about whether this would fit in our budget. Randy Gunderson indicated that this would have to be a budget re-allocation. Joe Ingoglia suggested that Matt Frank obtain a core group of dads then submit a grant application.

School Play?: Jim Wark discussed the School Play, which was not budgeted for this school year. Jim Wark and Kristen Soderberg gave a presentation about Cinderella, which was at Olympia High School. Jim Wark and Kristen Soderberg indicated that they had some research and they think people would like to work with Heidi Fredericks and have the play at the Performing Arts Center (P.A.C.) at Olympia High School. They indicated that Capital Playhouse has a new program. Jim Wark thinks we can make a play work financially. Randy Gunderson asked what Jim Wark needs from the PTA. Jim Wark and Cassie Welliver said they are asking for a \$10,000 line of credit because they think the play will break even and so it should be considered a pass through account since they will get the funds back through sales. The cost is \$7,500 but there is a grant option which could bring it down to \$5,000. The P.A.C. cost is a \$250 flat rate per night for the Olympia High School stage x 4 days = \$1,000. Jim Wark, Kristen Soderberg, and Cassie Welliver are willing to chair a School Play committee. Joe Ingoglia indicated that the three of them should submit a formal budget request since this would need to be Budget item. Joe Ingoglia also indicated that they should coordinate with Kandra Barrett so the School Play is not the same time as the PTA Auction.

Committee Reports: It was decided that since we were running late, all Committee Reports would be bumped back to the General Meeting.

Additional/New Business: There was no new business.

Meeting Adjourned: Denise LaFlamme moved to adjourn the meeting. Seconded. Meeting adjourned at 7:03 p.m.